

Investment Analyst/Associate

Location: Singapore

Firm: CocoonCapital Management

Employment Type: Full-time

About Cocoon Capital

Cocoon Capital is a Singapore-based venture capital firm investing in early-stage enterprise and deep tech startups across Southeast Asia. With our founder-first ethos and our guiding slogan, “**Dare to Change™**”, we stand apart by investing in no more than six companies per year, ensuring each portfolio company receives deep, hands-on support.

We don’t just write cheques, we roll up our sleeves. Our mission is to be true partners to our founders, walking beside them through every challenge, pivot, and growth milestone. We back visionaries reimagining industries and solving real-world problems with bold thinking and breakthrough technology.

As we celebrate the first close of our third fund, we’re expanding our team. If you're curious, driven, and passionate about transforming Southeast Asia through tech innovation, you might just be who we’re looking for.

Your Role

As an **Investment Analyst or Associate**, you will be a key member of the investment team. You'll support the full lifecycle of venture investing, from sourcing and evaluating startups to supporting our founders and monitoring the portfolio.

Key Responsibilities

- **Deal Sourcing & Evaluation:** Identify and assess early-stage investment opportunities, particularly in enterprise and deep tech verticals across Southeast Asia.
- **Due Diligence:** Support thorough due diligence processes, including market sizing, competitor analysis, financial modelling, and team assessments.
- **Investment Strategy:** Develop insights and theses in sectors that matter to the Fund. We want original thinking, not recycled opinions.
- **Portfolio Support:** Collaborate closely with founders post-investment on strategy, growth, hiring, and scaling.

- **InvestmentCommittee Support:** Assist in preparing internal memos and IC recommendations.
- **Ecosystem Engagement:** Represent Cocoon at events, demo days, and industry forums. Build meaningful relationships with founders, co-investors, and ecosystem players.
- **Monitoring & Reporting:** Track portfolio performance, build cash flow and return models, and support LP reporting.

What We're Looking For

We value **independent thinkers**, people who don't just echo back what they think we want to hear, but who have clear opinions, ask hard questions, and think beyond the obvious. If you enjoy forming your own views and challenging assumptions, including ours, we would like to work with you. We value individuals who enjoy staying on top of the start-up scene and want to make their mark in building the Cocoon brand.

Ideal candidates should have:

- 1-2 years of experience in venture capital, private equity, consulting, or a startup operating role.
- Strong analytical and financial modelling skills.
- A passion for deep tech, B2B SaaS, or other technical, complex sectors.
- Excellent communication skills - clear, concise, and credible.
- An ability to thrive in unstructured environments with minimal hand-holding.
- Curiosity, humility, and the courage to push back when something doesn't make sense.
- A genuine interest in working with early-stage founders and making a real impact.

Bonus Points For:

- Prior startup or technical experience.
- Fluency in a Southeast Asian language.

- A strong personal network in the startup or investment space.

Why Join Cocoon?

- Gain hands-on experience with the entire venture investment cycle.
- Work directly with experienced partners and inspiring founders.
- Be part of a mission-driven, close-knit team that values honesty, ownership, and bold thinking.
- Flat structure, zero politics, and plenty of opportunity to shape your role.
- A flexible working culture that rewards initiative, not hours logged.

How to Apply

Please upload your CV and a short note on **why you're a great fit and what excites you about working at Cocoon** at the following [link](#).

We're not looking for a templated cover letter, we want to hear *your* perspective.